

VILLAGE OF DEER PARK

FEE SCHEDULE FOR DUPLICATION OF PUBLIC RECORDS

Digital Copies delivered via e-mail or internet	No Charge
Black & White Copies:	
8.5" x 11" or Legal size, first 50 pages	No Charge
8.5" x 11" or Legal size, each additional page	\$0.15/ page
11" x 17"	\$0.15/ page
Color Copies:	
8.5" x 11" or Legal size	At cost for commercial reproduction
11" x 17"	At cost for commercial reproduction
Black & White or Color Copies over 11"x17":	
Digital Copies of documents or photographs on CD/DVD	At per disc cost of purchasing the disc
Photograph prints	At cost for commercial reproduction
Digital Storage Devices other than CD/DVD	At cost for purchase
Certification of a document	
Hourly cost for personnel in searching for or retrieving a requested record (only relative to requests made for a commercial purpose)	Ten dollars (\$10.00) per hour for each hour after the first eight (8) hours spent
Cost of retrieving and transporting public records from an off-site storage facility when the public records are maintained by a third-party storage company (only relative to requests made for a commercial purpose)	Actual cost

This fee schedule is intended to be compliant with applicable State of Illinois Freedom of Information Act provisions.

If applicable, Requester will be notified of the total fees pertaining to their request. Requester will be notified if any records requested have to be sent out for commercial reproduction/printing and the estimated timing and price.